

Frontier Lodge



Kitchen Assistant

Nordegg, AB - Full Time starting May 2026. Would consider a seasonal role from May through August.

Reports to: Executive Director & Kitchen Lead

Come and have a lasting impact in the lives of others by joining our team and using your gifts for God's Kingdom. Frontier Lodge exists to inspire people to experience and know the goodness of God. This is accomplished through Christ-centred hospitality, service at our facility, and adventures in the mountains.

We are seeking a Kitchen Assistant who is passionate about serving the Lord through food service and hospitality. Working alongside the Kitchen Lead and other kitchen staff, the Kitchen Assistant helps prepare meals, maintain high kitchen standards, and contribute to a welcoming, caring experience for guests and staff.

The Kitchen Assistant plays an integral role in our ministry by providing a high-quality, thoughtful, and servant-hearted food service experience.

Key Responsibilities

Frontier Lodge (Whole-Ministry Expectations)

- Share in and actively support the vision, mission, and ministry of Frontier Lodge
- Be fully engaged in kitchen ministry while also participating in other assigned areas of Frontier Lodge operations (typically no more than one day per week)
- Participate in staff community life and ministry culture
- Fulfill additional expectations as outlined in the ERSC document

Kitchen-Specific Responsibilities

(Under the direction of the Kitchen Lead)

- Plan and prepare nutritious, delicious meals for guests and staff alongside the kitchen team, adapting to changing guest demographics and dietary needs
- Assist with sourcing and ordering food and kitchen supplies
- Train and support Frontier Lodge staff and volunteers in kitchen operations as needed
- Maintain a high standard of food quality, cleanliness, and organization
- Comply with all Alberta Health and Safety regulations
- Implement practices that reduce food waste and environmental impact
- Complete and maintain required kitchen documentation, including:
 - Cleaning schedules
 - Food and temperature logs
 - Water samples
 - Daily, weekly, monthly, and annual kitchen checks
- Support post-meal cleanup by assisting with dishwashing and kitchen reset to ensure efficient turnaround between meals



Qualifications, Skills, and Experience

- A growing relationship with God and a desire to see the Body of Christ built up together
- A servant heart and passion for participating in Frontier Lodge's ministry
- Ability to work collaboratively within a team and lead others when needed
- Genuine appreciation for outdoor experiences and how they connect people with the Creator
- Strong planning, organizational, and attention-to-detail skills
- Minimum current **Standard First Aid (16 hr)** and **CPR-C**
- Clean Police Criminal Record Check (Vulnerable Sector)
- Current Food Safe Certificate (or willingness to obtain prior to start date)
- Experience in a kitchen environment (camp cook, commercial kitchen, trained chef, etc.) is considered an asset
- Serving as a Field Leader in select Frontier Lodge programs is considered an asset
- Additional skills as outlined in the ERSC document

General Application Requirements

- Must be 18 years of age or older
- Agreement with and support of the Frontier Lodge Statement of Faith
- Completion of the Frontier Lodge Staff Application Form
- Ability to clearly articulate a personal philosophy of ministry that aligns with Frontier Lodge's vision and values

Compensation:

- Salary Range - Consists of a stipend monthly and the remaining salary being raised personally. Total compensation goal for this role is \$40 - \$55 thousand.
 - There are 15 paid days annually given to assist with support raising
- Accommodation & food – Because of the nature of this ministry role and the rhythm of life and service onsite, the employee is asked to live onsite during scheduled workdays. This onsite living arrangement is an essential part of the position. To support this, room and board will be provided. A monthly amount of \$550 will be billed to the employee to cover these costs (\$250 for rent and \$300 for food), which reflects the value of the accommodation and meals provided.
- Vacation – 15 paid days per annually. Frontier also provided another significant portion of time following busy stretches of our program. This typically ranges between 10-15 more days.
- Benefit Plan – 50/50 split employee/employer on an Alberta Blue Cross benefits plan. This plan covers a wide range of services from prescription medication, paramedical services, dental emergency travel etc.

To Apply:

Please fill out the application form [here](#) and attach your resume and cover letter at the end. Or email office@frontierlodge.ca for more info.